

## Application Checklist Items

Thank you for considering secured business finance from Private Mortgages Australia. Before we can send you a formal Letter of Offer we need to complete our Credit Assessment and require the following documents. Please ensure that all information provided is in a clear and legible format.

### Needed for all applications:

#### Check Box

- Quick App Form ..... ☐  
(Completed by all applicants including ALL individuals / entities on title)
- Full List of Real Estate Assets & Liabilities..... ☐  
(To be provided in the Quick App)
- 1<sup>st</sup> Mortgage Loan Statements..... ☐  
(Please submit all loan statements for each mortgaged property noted in Assets & Liabilities)
- Current Rates & Land Tax Notices ..... ☐  
(Council rates & land tax notices are required for each security property)
- Photo ID ..... ☐  
(Please ensure that front and back 100 points of ID is sent in a clear and legible format)
- Recent Valuations..... ☐  
(If available, any recently completed valuations, DO NOT send and R/E Agent Appraisals)
- Evidence of Exit Strategy..... ☐  
(Provide evidence of how you intend to repay the loan in full at the end of the loan term)
- Evidence of Loan Purpose..... ☐  
(Quick summary of the situation to include how funds will be applied)
- Copy of Lease Agreements..... ☐  
(For all leased security properties)

### Please also include if relevant:

- Trust Deeds..... ☐  
(Only if the borrowing entity is a Trust Structure)
- Real Estate Agent Listing Agreements & Appraisals..... ☐  
(Only applicable if any security property is listed for sale)
- Contracts of Sale..... ☐  
(Full contract of sale is required for all sale / purchase applications)
- Evidence of funds to complete..... ☐  
(For all property purchase applications)
- Specialised reports to be provided for each potentially effected security property..... ☐  
(Required for all possible contaminated sites or flood plains)